Guidelines for the Celebration of a Roman Catholic Wedding
Phillips Academy, Andover

As of March 2010, the Tribunal Office within the Archdiocese of Boston has indicated that the rules regarding marriage ceremonies offered within secondary school chapels has been altered in such a way that there is now some allowance for Roman Catholic weddings to be celebrated on these campuses.

Although the Archdiocese would not like to promote this occurrence, they are willing to consider requests on a case by case basis, as stated by the Office of Canonical Affairs:

“Because the Roman Catholic Archdiocese has ruled that Roman Catholic weddings within its purview should be celebrated in parish churches only, and not in secondary school chapels, we are only able to accommodate Roman Catholic weddings after special permission has been granted by the Archdiocese.”

As such, a form (see attached) has been developed to submit such requests. This form requires the following signatures:

1. The Reverend Anne Gardner
   Director of Spiritual and Religious Life
   Phillips Academy
   978.749.4130
   agardner@andover.edu
   [acting as the representative of Phillips Academy]

2. Reverend Arthur D. Johnson, OSA
   St. Augustine Parish, Andover, MA
   frart@staugustineparish.org
   978.475.0050 X32
   info@staugustineparish.org
   [acting as the representative of the local Roman Catholic parish within whose boundaries the school is located]

3. The Roman Catholic priest officiating at the service

After all signatures are acquired, the form should be submitted to the Archdiocese for review:

James Sierra
Archdiocese of Boston Pastoral Center
Office of Canonical Affairs
66 Brooks Drive
Braintree, MA 02184-3839
jsierra@rcab.org
617.746.5650 (phone)
617.776.5920 (fax)

Revised October 2019
Request for Permission of a Roman Catholic Marriage
to be Celebrated in a High School Chapel

To the Archbishop:

____________________________  and  ____________________________

seek permission to celebrate their marriage at Cochran Chapel, a High School Chapel located at Phillips Academy, Andover.

The just and reasonable cause is:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

NOTE: Permission is granted due to the couple’s past connection with this Phillips Academy, Andover.

The marriage preparation and all necessary paper work for this couple will be done by:
(Roman Catholic priest officiating at the ceremony):

________________________________________________________________________

After the celebration of Marriage the paperwork will be filed at:

St. Augustine Parish
43 Essex Street
Andover, MA 01810

Signature of the Director of Spiritual and Religious Life:

I hereby grant permission to have the above marriage celebrated in Cochran Chapel on the following date: ________________________________

(signature) ___________________________________ (date) ________________

The Reverend Anne Gardner

Signature of the Roman Catholic Priest witnessing this Marriage:

I hereby state that I will be present at the above marriage to witness the vows of this couple.

(signature) ___________________________________ (date) ________________

Signature of the Pastor of St. Augustine Parish (contains the territory of Phillips Academy):

I hereby grant permission for the above marriage to take place at Cochran Chapel and I understand that the paperwork will be filed in this Parish.

(signature) ___________________________________ (date) ________________