FAQs for Travel for Thanksgiving and Winter Breaks 2023-2024

Have questions on transportation for the upcoming Thanksgiving and winter Breaks?

TRAVEL TO THE NY, CT, NJ

- Does PA offer transportation to New York City?
  - YES! We provide bus transportation to Darien, Connecticut and Manhattan.
- Who is the bus company?
  - C&J Bus Lines
- What are the dates and times for bus service?
  - Thanksgiving:
    - Buses will leave Andover on **Friday, November 17 at 4:00 pm** arriving in NYC at approximately 9:30 pm.
    - Buses will leave NYC on **Tuesday, November 28 at 11:00 am** arriving in Andover at 4:30 pm.
  - Winter:
    - Buses will leave Andover on **Friday, December 15 at 4:00 pm** arriving in NYC at approximately 9:30 pm.
    - Buses will leave NYC on **Wednesday, January 3 at 11:00 am** arriving in Andover at 4:30 pm.
- Where is the pick-up/drop-off location in Darien?
  - For travel TO Connecticut: The service plaza on I-95 southbound between Exits 10 & 9
  - For Travel TO ANDOVER: The service plaza on I-95 northbound between Exits 12 & 13.
- Where is the pick-up/drop-off location in Manhattan?
  - **Port Authority South Bus Terminal, 625 8th Ave. Dock/Gate 2**
- Where is the Port Authority Bus Terminal and at which gate can I find the C&J bus?
  - The bus terminal is located at 625 8th Ave.
  - The bus gate is Dock 2. It is located on the lower level, all the way down at the end near 9th Ave. Refer to this link for a map of the lower level. [https://www.panynj.gov/bus-terminals/en/port-authority.html](https://www.panynj.gov/bus-terminals/en/port-authority.html)
- Will the buses stop for a dinner or lunch break?
  - No. To reduce the number of hours it takes to travel between Andover and New York City, the buses will not stop for dinner or lunch. Each bus has an on-board bathroom. Snack foods will be provided on both the outgoing and return buses. Students can also bring their own food. Students heading to/returning from NYC WILL NOT BE ALLOWED to get off the buses in Darien.
- What is the cost to ride the bus?
  - Roundtrip: $160.00
  - One-way: $100.00
- How do I pay for the bus reservation?
Payment can be **made ONLY with the student’s BlueCard**. We do not accept cash, checks or credit cards. The reservation is confirmed once the payment is deducted from the BlueCard.

**How do I add funds to the BlueCard?**
- Log into the BlueCard portal to make a deposit. If you don’t remember your username and password, you can add funds as a guest:
  - BlueCard site:
  - [https://bluecard-sp.transactcampus.com/eAccounts/AnonymousHome.aspx](https://bluecard-sp.transactcampus.com/eAccounts/AnonymousHome.aspx)
  - Choose “Make a Guest Deposit”.
  - Enter the student’s ID number in the Customer Number Field.
  - Enter the student’s last name.
  - To make a deposit, choose “Blue Bucks” and the amount you wish to add and hit NEXT. Enter the credit card and billing information and choose SUBMIT. Then on the last screen be sure to choose MAKE DEPOSIT.

**How can I make a reservation for a seat on the bus?**
- Click on the links below
  - Thanksgiving Break Bus Reservation Form
  - Winter Break Bus Reservation Form
  - Electronic Forms are available to parents on the HIVE under the Forms Tab.
- Forms are also available to students on PANet under the Dean of Students space
- And available to Parents on the HIVE.

**What is the deadline?**
- Thanksgiving reservation form must be submitted by **MONDAY, NOVEMBER 13 AT 5pm**. Winter reservation form must be submitted by **MONDAY, DECEMBER 11 AT 5pm**. *Buses were very full at both Thanksgiving and winter breaks last year. Submit the forms as soon as possible!*

**How many students can you accommodate?**
- We use 2 C&J buses and each bus can hold 50 students for a total of 100 seats available per trip. To ensure you have a seat on the bus, it is important to get your form and payment in as soon as possible.

**TRAVEL TO LOGAN AIRPORT, MANCHESTER AIRPORT, BOSTON SOUTH STATION BUS STATION**

**Do you provide transportation to local airports or the bus station in Boston?**
- No, we do not.

**What are the student’s options for getting to the airport or bus station?**
- Arrangements can be made with private taxi and limousine service providers to travel to and from Logan and Manchester airports or South Station. A complete list of these providers is available on PANet and the HIVE. Flightline offers shared van services just for our students. Contact them directly to make a reservation: reservations@netrgrp.com

*Need more information? Contact Claudia Scofield: cscofield@andover.edu or 978-749-4124.*