Phillips Academy Ice Rinks
Adult Hockey Programs

For those participating in our Leagues and Pick-Up games, we ask that you contact us if you are not going to be attending a game so we may allow someone else to play in your place.

Here is our policy regarding this requirement:

**Make-Up, Reservation, Walk-On, Spare and Hold Policy**

1. “Regular” players – those who have registered and paid the seasonal player fee for a given pick-up session or league – must contact the Ice Rinks by email (rinks@andover.edu) or phone (978-684-7200) at least twenty-four (24) hours in advance of their scheduled ice time (preferably sooner) if they are not going to attend a game. Doing so will enable the player to Make-Up that ice time by attending a pick-up game or Spare in another league game during that season at no charge and if space permits. Failure to do so will forfeit their ability to Make-Up this ice time and may jeopardize their future participation in the program. Please call or email.

2. Occasionally, unforeseen circumstances arise when a player must cancel with less than twenty-four (24) hours notice. The player is STILL REQUIRED to notify the Ice Rinks. Failure to do so will jeopardize their future participation in the program. Please call or email.

3. Up to two (2) Make-Ups may be issued per player per session per 10-week season. Make-Ups may NOT be carried over into a new season.

4. If a player wishes to Spare or Walk-On a pick-up or league game, they may contact the Ice Rink in advance (by email or phone) to see if there are spots available, however a spot will not be reserved at that time. If the player would like to guarantee a spot they must become a regular for that session, purchase a 10-Pass or pay the appropriate Walk-On fee in advance. If the player uses a 10-Pass, the Pass will be marked immediately. If he or she does not show and does not contact the rink within 24 hours the 10-Pass will remain marked. If the player can not make the session and contacts the rink at least 24 hours in advance the 10-Pass will be unmarked. If a player pays the Walk-On fee and does not show for that session or call at least 24 hours in advance, the fee will not be refunded.

5. If a player is going to be late to a game, they can contact the Ice Rinks (by email or phone) at least one (1) hour in advance of the ice time and the Ice Rinks will Hold their spot and it will not be filled by a Spare or Walk-On. If the player does not notify the Ice Rinks in advance, they may be replaced by a Walk-on or Spare and may not be allowed to play. If the player has contacted the Ice Rinks and asked for a Hold but fails to show up, the player forfeits the Hold privilege and may result in forfeiture of their spot in the program.

6. If a player does not have a reservation but would like to Walk-On or Spare, they may do so if space permits. At game time, the player will be notified by Rink Staff whether a spot is available. If a registered player has not arrived by game time and has not asked for a Hold, the waiting player will replace the registered player in that game and the registered player may not participate if space does not permit (ie – would exceed 20 skaters). Walk-Ons and Spares are allowed to play on a first come, first serve basis if a reservation has not been made in advance.

7. This policy may change at any time.